

DODGE COUNTY EXECUTIVE COMMITTEE

March 7, 2016, 1:00 P.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 1:00 p.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik, and Miller.

Members absent: None.

Others present: County Administrator Jim Mielke; County Board Supervisor Dennis Schmidt; County Board Supervisor Larry Bischoff; County Board Supervisor Lisa Derr; Corporation Counsel John Corey; Secretary to Corporation Counsel Kelly Lepple; Emergency Management Director Amy Nehls; Finance Director Julie Kolp; Highway Commissioner Brian Field; Director of Information Technology, Ruth Otto; Sheriff Dale J. Schmidt; Director of Physical Facilities Department, Russell Freber; UW Extension Family Living Educator, Patti Carroll; representatives for the City of Beaver Dam; representatives for the Town of Beaver Dam; Town of Beaver Dam Supervisor, Jeffrey C. Schmitt; and Beaver Dam Deputy Fire Chief, Matthew Christian.

Motion by Marsik, seconded by Miller to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Maly, seconded by Miller to approve the February 1, 2016, minutes as presented. Motion carried.

Motion by Frohling, seconded by Maly to authorize out-of-state travel for three members of the Dodge County Information Technology Department to attend the 2016 EMC World Conference in Las Vegas, Nevada, on May 2-6, 2016. Motion carried.

Motion by Maly, seconded by Marsik to authorize out-of-state travel for Patti Carroll, Family Living Educator, to attend the Public Issues Leadership Development Conference in Washington D.C., on April 10-14, 2016. Motion carried.

Amy Nehls provided an oral update regarding radio communications interference by Dane County. Ms. Nehls stated that she is in the process of working with the Corporation Counsel Office in drafting a Memorandum of Understanding between Dodge County and Dane County regarding a Land Mobile Radio Frequency Exchange. She further reported that Assistant Corporation Counsel Zev Kianovsky recently sent a letter to the Dane County Corporation Counsel seeking verification that the Public Safety Communication Director is authorized by Dane County to enter into such agreements and to commit Dane County to such financial obligations as may arise from such an agreement. Ms. Nehls further reported that the Corporation Counsel Office is waiting for Dane County to acknowledge its letter.

The Committee considered and discussed the Claim for Damages submitted by Sandi Kitelinger and family with regard to water runoff damage that occurred on July 13, 2015. Motion by Johnson, seconded by Berres to recommend to the County Board that it disallow this Claim for Damages submitted by Sandi Kitelinger and family. Motion carried by a vote of 6 yes and 1 abstention (Miller).

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The Committee considered and discussed a Claim for Damages submitted by Heath Buchholz, wherein a pickup truck he was operating sustained damage during a snow plowing operation on February 9, 2016. Mr. Mielke reported that it is the recommendation of Wisconsin Municipal Mutual Insurance Company that Dodge County pay this claim in the amount of \$316.78. Motion by Maly, seconded by Miller to pay this claim in the amount of \$316.78. Motion carried by a vote of 6 yes and 1 no (Berres).

The Committee considered and discussed a Claim for Damages submitted by Lisa Frye, wherein an automobile she was operating sustained damage during a snow plowing operation on February 9, 2016. Mr. Mielke reported that he has not yet received a Claim for Damages from Lisa Frye.

Sheriff Dale Schmidt provided an oral report and PowerPoint presentation to the Committee regarding water rescue and dive team responsibility in Dodge County. Sheriff Schmidt reported that the Town of Beaver Dam recently passed a Resolution wherein the Town of Beaver Dam requests that the Dodge County Board of Supervisors meet its obligations as directed under the Wisconsin Statutes by participating in the establishment and perpetuation of an effective water rescue and dive team in Dodge County, which would include the City of Beaver Dam Fire District and the Beaver Dam Area Rural Fire Association District, for the purpose of the rescue of human beings and/or recovery of human bodies on or in all waters located within Dodge County. Sheriff Schmidt stated some concerns that he had with regard to the Town of Beaver Dam Resolution. Sheriff Schmidt stated that under Section 59.27(1), Wis. Stats., there is no requirement for the Sheriff to maintain a dive team nor does it list a requirement for the Sheriff to maintain any recovery equipment. Sheriff Schmidt further stated that the Sheriff's Office works in partnership with local jurisdictions and its Fire and Rescue to affect any rescue and/or recovery that is required. Sheriff Schmidt further stated that there is no obligation under Section 59.54, Wis. Stats., for Dodge County to be responsible for operations or requires the funding of a water rescue/dive team. After a lengthy discussion, Supervisor Johnson called a point of interest to end discussions regarding this matter.

Corporation Counsel John Corey reported that he has been very busy drafting resolutions for the March 15, 2016 County Board meeting. Mr. Corey further reported that he is also very busy reviewing contracts for various departments. Some of those contracts include a contract with Core BTS Inc., dealing with a HIPAA high tech compliance assessment, a contract with Ethical Advocate for an ethics hotline, and a contract with Pioneer Roofing, LLC, for the Administration Building roof replacement project.

Mr. Corey provided an oral update regarding the Offer to Purchase Monarch Lots 3, 4, 5, 7 and 8. Mr. Corey reported that representatives of Dodge County and the City of Beaver Dam had a conference with the Wisconsin Department of Natural Resources (WDNR) and the WDNR said that funds are available to conduct further site assessment and evaluation on the lots in terms of contaminants and to give interested parties what would be required in terms of clean up and soil management. The Taxation Committee is meeting to support a Resolution to the County Board for a program through the WDNR that Dodge County would get the money and Dodge County would contract someone to work with the WDNR for site assessment. Chairman Kottke added that getting the site assessment is going to help sell the property by giving a potential buyer the information about the site.

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Administrator Mielke provided an oral update on the Mid-Wisconsin Federated Library System. Administrator Mielke reported that there is a Dodge County representative on the Merger Study Committee and the upcoming meetings of the Merger Study Committee are March 10, 2016, March 24, 2016, and two more meetings to be scheduled in April of 2016. The Merger Study Committee meetings to be scheduled in April of 2016, will contain updates and input from the team that is working on the merger related to the Wisconsin Federated System and the Eastern Shore System.

Russell Freber gave an oral report and PowerPoint presentation to the Committee regarding the Sanitary Sewer Pipe Project at the Detention Facility. Mr. Freber provided photos of some of the sewer pipes to show the Committee the deteriorated condition of the pipes. Mr. Freber reported that Dodge County engaged Engberg Anderson Architects in 2012 to provide architectural design services for a maintenance and repair project that consisted of the removal of all of the cast iron sanitary and vent piping in the Courthouse portion of the Dodge County Justice Facility, its replacement with PVC piping, and the insulation of some of the PVC piping with fireproof material, and he recommends that, based upon favorable experience with Engberg Anderson Architects in connection with the Courthouse pipe removal and replacement project, that Dodge County should engage Engberg Anderson Architects for the Detention Facility pipe removal and replacement project.

Chairman Kottke stated that a Memorandum and document entitled *2016 WCA District Meetings* was provided to each committee member as part of the meeting packet, and to refer to that Memorandum and document entitled *2016 WCA District Meetings* for the list of dates, times, and locations of the Wisconsin Counties Association 2016 district meetings.

The Committee considered and discussed a Resolution to establish the salary and compensation for the Dodge County Board Chairman during the period of time commencing on March 18, 2016, and ending on March 18, 2018. Motion by Frohling, seconded by Marsik to approve and forward to the County Board for consideration at its March 15, 2016 meeting a Resolution to establish the salary and compensation for the Dodge County Board Chairman during the period of time commencing on March 18, 2016, and ending on March 18, 2018. Motion carried by 5 yes and 2 noes (Berres and Miller).

The Committee preliminarily reviewed the County Board Rules of Order and discussed proposed changes to County Board Rule No. 30, County Board Rule No. 37, and the paragraph that pertains to the Finance Committee. Chairman Kottke stated that this matter will be placed on the agenda for the April 4, 2016 meeting of the Executive Committee.

Julie Kolp and Ruth Otto provided a brief oral report and a PowerPoint presentation to the Committee regarding the purchase of consulting services from Government Finance Officers Association (GFOA) for the Business Process Improvement and Enterprise Resource Planning (ERP) system. Ms. Kolp reported that a Resolution will be sent to the County Board of Supervisors at the March meeting regarding the purchase of consulting services from GFOA for the ERP system. The Committee discussed the designated project manager for the consulting services. Ms. Kolp informed the Committee that there is a draft Resolution pending with the Finance Committee and the Information Technology Committee regarding the creation of a Dodge County ERP Project Oversight Committee made of members from the position of County Administrator, Information Technology

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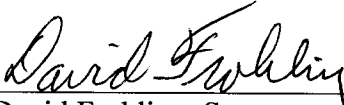
Director, one member from the Information Technology Committee, and one member from the Finance Committee. The Committee discussed the exclusions regarding the ERP system and the current County software interface and software systems. Ms. Kolp also informed the Committee of the role of GFOA through the implementation of the ERP system and the interaction that GFOA would be able to have with a created Dodge County ERP Project Oversight Committee.

Mr. Kottke provided a brief oral update to the Committee regarding the Dodge County Municipal Shared Tax Concept. Chairman Kottke reported to the Committee that a letter from the Dodge County City Leaders Consortium will be read at the March meeting of the Dodge County Board of Supervisors.

Chairman Kottke reported that he, Supervisor Maly, and Supervisor Behl met with various UW Extension representatives from Dodge, Columbia, and Sauk Counties. Chairman Kottke further reported that plans for the Proposed UW-Extension Reorganization Plan were thought to be developed by July of 2016, but it is unlikely, that it may be difficult to have the entire plan outlined by the end of 2016, and it was recommended to the UW Extension offices to budget for the upcoming year similar to the previous year because it is anticipated that any reorganization will not be ready for the upcoming budget year. Chairman Kottke further reported that it had been inferred that part of the reorganizational plan for the UW Extension office may be that each county would have a 4-H Agent and that the Proposed UW-Extension Reorganizational Plan has a long way to go and has frequently being delayed.

Meeting adjourned at 3:03 p.m. by the order of the Chairman.

The next regular meeting is scheduled for Monday, April 4, 2016 at 8:00 a.m.



David Frohling, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.